



TASMANIAN TRANSPORT ASSOCIATION

2017 TASMANIAN TRANSPORT INDUSTRY

Awards for Excellence



TASRAIL

WORKFORCE DIVERSITY AWARD

GUIDELINES

Nominations may be made by anyone. Those wishing to nominate themselves may do so.

The nominee for 2017 Tasmanian Transport Industry Diversity Award must be:

- An individual or a business active in any sector of the Tasmanian Transport Industry

Nominees must be able to demonstrate that their workforce diversity initiatives, programs or actions feature:

- Engagement with and support from staff of the organisation and key stakeholders
- Innovation in practices to address issues impacting on the attraction, recruitment, retention and development of a diverse workforce
- Sustainability of the program or initiative longer term including senior leadership commitment within the organisation and impact on organisational culture
- Capacity for the initiative to be repeated or transferred

Nominations must have the following attached:

- a good quality, electronic photograph that can be used for publicity purposes.

Judging of the awards is conducted at the discretion of the TTA and by the Award Sponsor, TasRail. The decision of the judges is final and no correspondence will be entered into. The 2017 Award Winner will be announced and presented with the Award at the

**Tasmanian Transport Association Gala Dinner & Awards,
Saturday 21 October, 2017, Wrest Point, Hobart.**

Nominations Close: 29th September, 2017

Submit your nomination by the closing date to:

Damien White
TasRail
PO Box 335
KINGSMEADOWS TASMANIA 7249

Email: Damien.White@tasrail.com.au

Phone: 6335 2601

For enquiries or support with your nomination form call the
Tasmanian Transport Association: 0427 366 742

NOMINATION FORM

SECTION A: NOMINEE'S DETAILS

| | |
|------------------------------------|--|
| Name of Organisation or Individual | |
| Address | |
| Phone Number | |
| Email Address | |
| Statement | I understand that the organisation/individual listed above is nominated for the 2017 TasRail Tasmanian Transport Industry Workforce Diversity Award, in accordance with the conditions of the Award. |
| Name of Representative | |
| Position / Job Title | |
| Signature | Date: / /2017 |

SECTION B: NOMINATED BY

| | |
|---|---|
| Surname | |
| First Name | |
| Address | |
| Phone Number | |
| Email Address | |
| Relationship to the Nominee (eg: employer, colleague, customer) | |
| Statement by Nominator | I hereby nominate the Organisation or person identified above for the 2017 TasRail Tasmanian Transport Industry Workforce Diversity Award, in accordance with the Award Guidelines. The information I have provided is correct to the best of my knowledge. |
| Signature of Nominator | Date: / /2017 |

| SECTION C: SUMMARY OF INITIATIVE OR PROGRAM | |
|--|--|
| Name of Initiative or Program | |
| What is the workforce diversity challenge addressed by this initiative or program? | |
| Timeframe – when was the program or initiative started? | |
| Summary Statement (summarise the initiative or program in 150 words or less!) | |

SECTION D: SELECTION CRITERIA

Please provide comments to support this nomination for each of the following:

Innovation

How does the program represent a **new and creative approach** to the challenge of workforce diversity?

Engagement and Consultation

How does the program demonstrate **best practice in stakeholder engagement and consultation**?

Impact

How successful has the program or initiative been in addressing the workforce diversity challenge?

Sustainability

How has the program or initiative been integrated into the practices of the organisation?

Transfer

How can the program be replicated or transferred within or outside of the organisation?

Add more pages if needed

SECTION E: SAFETY / PERSONAL RECORD

Are you aware of any activities the nominee may have engaged in that would detract from this award?

☐ Yes ☐ No

If "Yes" please provide a brief explanation ►

CHECKLIST:

- ☐ All sections of Nomination Form are filled in
- ☐ Form is signed by Nominator and Nominee
- ☐ Digital photograph of the Nominee Project / Initiative / Program and Nominee Organisation Logo is attached

Phone 0427 366 742 if you have any questions or would like support with this nomination

Submit by close of business, Friday 29 September 2017, to:

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TasRail
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KINGSMEADOWS TASMANIA 7249

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Phone: 6335 2601

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